



**ASSOCIATED STUDENTS
BOARD OF DIRECTORS MEETING
MINUTES
Tuesday, August 12, 2008 • 4:30 PM
Hilton San Bernardino**

1. CALL TO ORDER – 4:31 PM

1.1. Roll Call:

- 1.1.1. President Alexander(P), Vice President Hernandez(P) Executive Assistant Alexander(P)
- 1.1.2. Directors: Castillo-Torres(P), De Leah (P), Foutch(P), Gonzales (P)Padilla, (P), Saldana(A), Sanders(P),
- 1.1.3. Student Trustee: Alcaraz(P)
- 1.1.4. Advisor: Schaper(P)

1.2. Approval of the Agenda

- 1.2.1 Amendments made
- 1.2.2 Approved by consensus

1.3. Approval of Minutes

- 1.3.1 Correction to items 3.2 and 4.2.
- 1.3.2 Approved by consensus

2. Public Comment: (This time is reserved for members of the public to address the board on any agenda item. A time limit of two minutes per person, ten minutes per topic will be strictly enforced by a two-thirds majority vote.)

2.1 None

3. Discussion: (Each person will be allowed to speak on each item a maximum of two times. There is a two minute time limit for each time. This ensures timeliness to all participating. In the interest of time, please try not to repeat what has already been said.)

3.1. Discussion of the Wolverine Days Plan and Budget (October – May) (Gonzalez).

- 3.1.1 Budget and Itinerary were discussed, and specifics about money and itinerary were in question, but were cleared up.
- 3.1.2 Question about estimated budget of \$225 per month and need to change to \$250 per month.
- 3.1.3 Discussed changing amount of estimated total amount of money. Then discussed that some of the money may come from the General Fund and then some may come out of the Campus Center Fee.

3.2. Discussion of appointing Angelica Ruiz as a Justice – recommendation from President Alexander (Alexander).

- 3.2.1 Qualifications were presented by President Alexander.
- 3.2.2 Directors preferred not voting on making her a justice until Miss Ruiz could speak for herself.



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3.3. Discussion of ASG Meetings protocol (Schaper).

- 3.3.1 Advisor Schaper discussed the meeting protocol and the by laws and constitution within the ASG meetings.
- 3.3.2 Trustee Alcaraz pointed out that the directors and everyone come to the meetings prepared.
- 3.3.3 Advisor Schaper discussed having a meeting packet, and getting the agenda items and reports to Vice President Hernandez and Executive Assistant Alexander in a certain amount of time.
- 3.3.4 Trustee Alcaraz discussed e-mailing the minutes and agendas out to the board before the meetings.

3.4. Discussion of Week of Welcome (WOW) activities (Schaper).

- 3.4.1 Advisor Schaper discussed the leadership panel and what the Week of Welcome is about, in addition to what will be happening while working the table to meet the students and talk about the Associated Student Government.
- 3.4.2 Discussed wearing a uniform or t-shirt that says something about who we are.

3.5. Discussion of Individual Leadership Behavior Action Plans (Schaper).

- 3.5.1 Discussed that action plans will be due Thursday, September 4, 2008.

3.6. Discussion of Individual Project Plans (Schaper).

- 3.6.1 Discussed setting goals within the different positions and will be due Thursday, September 4, 2008.

3.7. Discussion of attending the SBCCD Board of Trustees meeting on Thursday, August 14, 2008 at 4:30 pm.

- 3.7.1 Discussed whether the board would be able to make the meeting on Thursday or if the board would prefer to go in September.
- 3.7.2 Officers who are able to attend will do so and will be introduced.

4. Action: (Each person will be allowed to speak on each item a maximum of two times. There is a two minute time limit for each time. This ensures timeliness to all participating. In the interest of time, please try not to repeat what has already been said.)

4.1. Approval of the Wolverine Days Plan and Budget of \$1,800 to come out of either the General Fund or Campus Center fee as appropriate (October – May) (Gonzalez).

- 4.1.1 Move to approve by Director Padilla, seconded, motion passed (6-0)

4.2. Approval of appointing Angelica Ruiz as a Justice – recommendation from President Alexander (Alexander).



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- 4.2.1 Director Padilla moved to postpone the item until September 4, 2008, seconded, motion passed (5-1)
- 4.3. Approval of ASG Meetings protocol (Schaper).
 - 4.3.1 Move to approve by Director Castillo-Torres
 - 4.3.2 Move to postpone to next meeting by Director Gonzales, seconded, motion failed (4-2).
 - 4.3.3 Return to original motion of 4.3.1, seconded, motion passed (5-1).
- 4.4. Approval of Individual Leadership Behavior Action Plans – DEADLINE September 4, 2008 (Schaper).
 - 4.4.1 Move to approve by Director Padilla, seconded, motion passed (6-0).
- 4.5. Approval of Individual Project Plans – DEADLINE, September 4, 2008 (Schaper).
 - 4.5.1 Move to approve by Director Gonzales, seconded, motion passed (6-0).
- 4.6. Approval of attending the SBCCD Board of Trustees meeting on Thursday, August 14, 2008 at 4:30 pm.
 - 4.6.1 Move to approve by Director De Leah, seconded, motion approved (6-0)
- 5.0 Oath of Office**
 - 5.1 Director Foutch swore Oath of Office.
- 6.0 Reports:** 2 minutes each (oral), submit written report
 - 6.1 President Alexander
 - 6.1.1 None
 - 6.2 Vice President Hernandez
 - 6.2.1 None
 - 6.3 Executive Assistant Alexander
 - 6.3.1 None
 - 6.4 Advisor Schaper
 - 6.4.1 None
 - 6.5 Directors:
 - 6.5.1 Castillo-Torres: Student Organizations
 - 6.5.1.1 None
 - 6.5.2 De Leah: Legislative Affairs
 - 6.5.2.1 None



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6.5.3 Foutch: Instructional Support Services

6.5.3.1 None

6.5.4 Gonzalez: Campus Events

6.5.4.1 None

6.5.5 Padilla: Administrative Support Services

6.5.5.1 Updated the board about the ADA doors on campus and goals for the year for his role.

6.5.6 Saldana: Finance (A)

6.5.7 Sanders: Public Relations

6.5.7.1 None

6.6 Student Trustee Alcaraz

6.6.1 Talked about going to Sacramento and wanted to know about the topics the board would like to discuss at the state senate meeting.

7.0 Announcements:

7.1 Board of Trustees Meeting: Thursday, August 14, 2008 at 4:30pm, SBCCD Office

7.2 Next Meeting: September 4, 2008 at 1pm, CC 139

7.3 Week of Welcome Activities (please see flyer)

8.0 Adjournment

8.1 Moved to approve by director Castillo-Torres, seconded, motion passed (6-0).

8.2 Meeting adjourned at 5:41 pm.