

**ASSOCIATED STUDENTS  
SENATE MINUTES  
Thursday, September 27, 2007 □ 1:00 PM  
Campus Center-139**

**1. CALL TO ORDER** at 1:00 p.m. by Vice President Austin-Fischer

1.1. Roll Call:

- 1.1.1. Executive Board: President Alcaraz (P), Vice President Austin-Fischer (P)
- 1.1.2. Advisor: Schaper (P)
- 1.1.3. Senators: Alexander (P), Arce (P), De Leah (P), Padilla (P), Salzameda (P), Volbeda (P)
- 1.1.4. Student Trustee: Clark (P)

1.2. Approval of the Agenda – approved by consensus by all present

1.3. Approval of Minutes – approved by consensus by all present

**2. Public Comment:** None

**3. Discussion:** (Each person will be allowed to speak on each item a maximum of two times. There is a two minute time limit to ensure timeliness to all participating.)

3.1. Guest: Damon Bell, Vice President of Student Services - introduced himself to the Senate and invited students to feel free to visit his office.

3.2. Discussion of Tia Chi Club Constitution (Glasgow).

- 3.2.1 Corrections were made and the constitution looked acceptable.

3.3. Discussion of adjusting Student Rep Fee budget to \$38,500 to accommodate and allocate annual dues (NTE \$500) for the American Student Government Association (Schaper).

- 3.3.1 ASGA is a national student government resource for AS and provides important leadership training and workshops. In addition, the website is a valuable resource for information on best practices.

3.4. Discussion of appointing Donald Christian to the Disabled Students Program and Services Advisory Committee (Alcaraz). See application attached.

- 3.4.1 Mr. Christian has been invited by the DSPS Director, Kathleen Salinas, to serve on this advisory committee. He was previously an AS Senator and Vice President.

**4. Action:** (Each person will be allowed to speak on each item a maximum of two times. There is a two minute time limit for each time. This ensures timeliness to all participating. In the interest of time, please try not to repeat what has already been said.)

4.1. Approval of appointing Sammy Padilla to serve on Student Conduct Hearing Committees (Schaper).

- 4.1.1. Motion to approve by Volbeda, seconded, motion passed (5:1:0) Padilla abstained.

**5. Reports:** 5 minutes each (oral), submit written report

**5.1. President Alcaraz**

- 5.1.1. College Council Report – See attached
- 5.1.2. Textbook Relief Strategic Plan – See attached

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5.1.3. Board of Trustee Report – included in meeting packet

**5.2. Vice President Austin-Fischer**

5.2.1. Facilities & Safety Committee Report – No report

**5.3. Advisor Schaper**

5.3.1. ASB Discount Program – letters and contracts sent to 110 new merchants

5.3.2. AS forms being converted to fillable PDF forms and available online. The AS Request form is completed.

5.3.3. Student Services personnel attended a customer service training “Fish Camp” on Friday, September 14, 2007.

5.3.4. SBVC Student Leadership Workshop convenes Friday, September 28, from 9am-1pm in CC 139. Presenters include Damon Bell, VP Student Services, Nikki Schaper, Director Student Life, Elaine Ackers, Coordinator Student Health Services, and Sara Glasgow, Student Activities & Campus Center Specialist. Topics include: Team Building, Group Dynamics, Time Management, Effective Communication, and Stress Management.

5.3.5. Condolence card and flowers sent to Suzan Hall, Secretary to VP Student Services.

**5.4. Senator Alexander** – No report

**5.5. Senator Arce** – No report

**5.6. Senator DeLeah** -

5.6.1. Enrollment Management Committee Report – first meeting is October 10.

5.6.2. Constitution Committee Report – discussions on which model to use (hierarchical vs. flat)

5.6.3. Campus Center Committee - approval of furniture and equipment

5.6.4. Holiday Extravaganza – Wednesday, December 5 from 5:30-7:30 in Main Auditorium, co-sponsored by SBVC Visual, Performing & Media Art Division.

**5.7. Senator Padilla**

5.7.1. Accreditation Report – No report

5.7.2. AS Marketing Report – No report

**5.8. Senator Salzameda**

5.8.1. Matriculation Committee Report – No report

**5.9. Senator Volbeda**

5.9.1. Region IX Report – attended meeting in Barstow/will have report next week

5.9.2. AS Recruitment Report – No report

**5.10. Student Trustee Clark**

5.10.1. Research & Planning Committee Report – graph of ethnic enrollment trend presented

5.10.2. AS Activities Report – several events proposed for this semester

5.10.3. Will attend Board of Trustee meeting October 10

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**5.11. Budget Committee Report: Rep. Linda Rodriguez** – committee wants two student reps. Rep. Rodriguez recommended alternating student rep responsibilities; next meeting October 4, 2007.

**5.12. Student Life Advisory Report: Rep. Terry Ramirez** – Absent

**6. Announcements:**

- 6.1. Next Meeting: Thursday, October 4, 2007 at 1:00 pm, CC 139
- 6.2. Damon Bell, VP of Student Services, gave an update of the “Take One More” registration campaign. Forty-six students registered and received textbooks valued at \$4,000.
- 6.3. Complaints regarding the Financial Aid Dept are being considered. Student focus groups to be conducted to address concerns and get feedback. All students are invited to participate.

**7. Adjournment**

- 7.1. Motion to adjourn by Padilla, seconded, motion passed (6-0)
- 7.2. Meeting adjourned at 1:30 p.m.

Respectfully submitted,  
Senator Cherize De Leah