

3
4
5 AUTHORIZED DRIVERS
6
7

8 The San Bernardino Community College District is enrolled in the California Department of Motor Vehicle
9 (Ca DMV) Government Employer Pull Notice (EPN). This was established as a means of promoting
10 driver safety through an ongoing review of driver records and minimizing the District's liability.

11
12 Employees who possess the appropriate valid driver's license issued by the State of California and fulfill
13 the District's specific requirements as outlined in the administrative procedures will be authorized drivers.

14
15 All employees, who drive (1) District owned or rented/leased vehicles, and/or (2) their personal vehicle for
16 any purpose related to events, functions or attendance at meetings, conferences or workshops, must be
17 on the District's Approved Driver's List under the terms and conditions as outlined in the administrative
18 procedures.

19
20 Student Workers and District approved Volunteers who meet the specific requirements and conditions as
21 outlined in the administrative procedures shall be authorized to drive.

22
23 Exceptions to this policy are authorized on a case-by-case basis and upon authorization of the
24 Chancellor.