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4 **CLASSIFIED EMPLOYEES, NON-MANAGEMENT**
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6 Classified employees are those who are employed in positions that are not academic positions.
7 The employees and positions shall be known as the classified service.
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9 The classified service does not include the following:

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- 11 • Substitute and short-term employees who are employed and paid for less than 75
12 percent of the fiscal year.
- 13 • Part-time apprentices and professional experts employed on a temporary basis for a
14 specific project, regardless of length of employment.
- 15 • Full-time students employed part-time, and part-time students employed part-time in any
16 college work-study program or in a work experience education program conducted by the
17 District.

18 The Board shall fix and prescribe the duties of the members of the classified service. (See Board
19 Policy 7110.)
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21 The Chancellor is responsible for establishing procedures to assure that the requirements of state
22 law and regulations regarding the classified service are met.
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24 All collective bargaining agreements between the Board and the California School Employees
25 Association shall be considered as policies of the Board.
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33 Reference:
34 Education Code Sections 88003; 88004; 88009; 88013
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54 APPROVED: 5/13/10