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4 **PASS/NO PASS**

5 **A. Application**

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7 A student may elect to be graded on a Pass/No Pass basis in any class by filing the  
8 appropriate form in the college Records Office by the end of the fifth week of instruction for  
9 regular term length classes or no later than thirty percent of the term length for short-term  
10 classes.

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12 The student is held responsible for all assignments and examinations required in the course.  
13 The standards of evaluation are identical for all students in the course.  
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15 **B. Grade**

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17 A pass grade is granted for performance that is equivalent to the letter grade of C or  
18 better. A student who fails to perform satisfactorily will be assigned a "no pass" grade.  
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20 After the deadline, the only justification for a change from Pass/No Pass to a letter grade  
21 is institutional error or extraordinary circumstances that require approval through the  
22 college petition process.  
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24 **C. Unit Limits**

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26 No more than fifteen units in courses taken for P may apply toward meeting graduation  
27 requirements.  
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29 **D. GPA**

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31 Units earned as P shall not be included in the determination of a student's grade point  
32 average.  
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34 **E. Credit Units Applied to Major**

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36 Units earned as P shall not apply toward fulfilling the requirements of a student's major  
37 except under the following circumstances:  
38

- 39 1. A student has earned P units and subsequently declares a major in which those  
40 units are required.
- 41
- 42 2. A student earns P units for a major that is offered only on a Pass/No Pass basis at  
43 another college.  
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48 Reference:  
49 Title 5, Section 55022  
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53 Approved: February, 2009