

**District Assembly Meeting Minutes  
District Board Room  
November 14, 2017 – 3pm**

CALL TO ORDER

Jeremiah Gilbert called the meeting to order at 3:04pm.

CHANCELLOR'S REPORT

Chancellor thanked CSEA and the district for finishing their collective bargaining over their current contracts. The board approved two faculty sabbaticals for next year. Chancellor's Leadership Academy just completed the 3-day workshop with different speakers and a facilitator.

PRESIDENT'S REPORT (Status of District Assembly President)

Jeremiah accepted an interim management position at the district. Until June 30th he is the Interim District Director of Research, Planning, and Institutional Effectiveness. As such, we have to find a new assembly president. We will have the election at the December meeting to call for an election and nomination of president to serve for the spring.

APPROVAL OF 10/3/17 MINUTES

Diana Rodriguez moved to approve. Jim Holbrook seconded the motion to approve the minutes of October 3, 2017. Unanimous approval.

OLD BUSINESS

Jeremiah Gilbert pulled AP 7240 and AP 2410. The current version of AP 2410, on the website, was approved by District Assembly in March but the Board's Ad Hoc committee on policy made additional changes that came back to District Assembly. It was pulled from the Board agenda for first read and it was requested to be pulled from DA agenda. The Chancellor was asked to work with the Academic Senates. The Board was reluctant to change the language, but Chancellor said it was absolutely essential to pull it and have further collegial consultation. The Chancellor asked the body to do their best to review and decide sooner than 90 days. Perhaps it is easy language changes that would be acceptable to the faculty and still meet the intentions of the Board. Chancellor will do what is necessary to move the AP expeditiously.

AP 7240 Confidential Employees and AP 2410 Board Policies and Procedures; AP 7100 Commitment to Diversity; AP 7213 Part Time Faculty: Benefits; BP 5075 Course Adds, Drops, and Withdrawals were also pulled.

Policies & Procedures for 2nd Read and Approval

BP 3226 Awards; BP 7100 Commitment to Diversity; BP 7120 Recruitment and Hiring; BP 7130 Compensation; AP 7365 Discipline and Dismissal - Classified Employees; AP 7385 Salary Deductions.

Jim Holbrook moved to approve. Diana Rodriguez seconded the motion to pull the items mentioned above and approve the remaining APs and BPs listed for 2<sup>nd</sup> read and approval. Unanimous approval.

NEW BUSINESS

Policies & Procedures for 1st Read (take to constituency for input)

BP 3915 Printing; AP 3915 Printing; AP 7380 Retiree Health Benefits: Academic Employees

Approval of Calendar Committee Charge and Membership

Mark McConnell moved to approve. Jim Holbrook seconded the motion to approve the calendar committee charge and membership as submitted with changes. Unanimous approval.

BP 6307 Debt Issuance and Management Policy

Diana Rodriguez moved to approve. TL Brink seconded the motion to approve waiving the process for first and second read and move to approve BP 6307 ~~at DA. Unanimous approval.~~ Kathy Wilson voted NO. All others approved.

## INFORMATION

The Board's Policies & Procedures Submitted for Information

BP 2365 Recording; AP 2365 Recording; BP 2435 Evaluation of the Chancellor; AP 2435 Evaluation of the Chancellor; BP 2610 Presentation of Initial Collective Bargaining Proposals; AP 2610 Presentation of Initial Collective Bargaining Proposals; AP 2712 Conflict of Interest Code; BP 2717 Personal Use of Public Resources; BP 2720 Communications Among Board Members

The Chancellor clarified that the Board believes Chapter 2 belongs to the Board. If anyone feels a policy or procedure are academic and professional or are incorrect, they should submit their concerns in writing and the Chancellor will share it with the Board. Jim Holbrook indicated there are others who feel this is the fox watching the henhouse; the one who approves the policy is also the author. Not having a deliberate process to move through to make sure the deliberate process happens.

## UPDATES

Brand Assessment (written report)

District Support Services Report (written report)

Policy & Procedures – Legal Update #31: All updates should go back through the approval process.

Bond Feasibility Study Presentation was given by Jose Torres as attached.

## REPORTS

Academic Senates

Classified Senates

Student Senates

## PUBLIC COMMENTS

None

## ADJOURN

Meeting adjourned at 4:32pm.