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DISTRICT ASSEMBLY MEETING

Tuesday, October 7, 2014 – 3:00pm

District Office – **Board Room**

MINUTES

Members Present: Allen, Denise R; Aycock, Larry K.; Baron, Bruce; Briggs, Stephanie; Bryant, Tom; Danley, Jay C.; Feist, John P; Fisher, Gloria M.; Gamboa, Colleen G.; Gilbert, Jeremiah A; Hallex, Alicia M; Hanley, Jodi A.; Holbrook, James R.; Huston, Celia J.; Levesque, Robert A; Marshall, Cheryl; Nikac, Stacey K; Stanskas, Peter-John; Sultzbaugh, Crystal; Thomas, Cassandra S.; Weiss, Kathryn G.

Members Absent: Beavor, Aaron V.; Brown, Brandon; Chavira, Rejoice C; Crow, Kathryn E.; Curasi, Gina N; Dusick, Diane M.; Gamboa, Benjamin R.; Gomez, Edward P; Lillard, Sheri J; Oberhelman, Jason; Paddock, Ericka N; Smith, James E.; Tinoco, Michelle A ; Williams, Clyde; Williams, Nicole B

Guests: Miyamoto, Jack; Oliver, Tim; Rowley, Kathleen; Guzman, Tiffany; Kinde, Haragewen

Call to Order

John Stanskas called the meeting to order at 3:00pm

Approval of Minutes

Holbrook motioned and Gilbert seconded a motion to approve the minutes of September 2, 2014.

AYES: Allen, Denise R; Aycock, Larry K.; Baron, Bruce; Briggs, Stephanie; Bryant, Tom; Danley, Jay C.; Feist, John P; Fisher, Gloria M.; Gamboa, Colleen G.; Gilbert, Jeremiah A; Hallex, Alicia M; Hanley, Jodi A.; Holbrook, James R.; Huston, Celia J.; Levesque, Robert A; Marshall, Cheryl; Nikac, Stacey K; Stanskas, Peter-John; Sultzbaugh, Crystal; Thomas, Cassandra S.; Weiss, Kathryn G.

NOS: None

ABSENT: Beavor, Aaron V.; Brown, Brandon; Chavira, Rejoice C; Crow, Kathryn E.; Curasi, Gina N; Dusick, Diane M.; Gamboa, Benjamin R.; Gomez, Edward P; Lillard, Sheri J; Oberhelman, Jason; Paddock, Ericka N; Smith, James E.; Tinoco, Michelle A ; Williams, Clyde; Williams, Nicole B

ABSTENTIONS: None

Old Business

Approval of Consent Agenda

Aycock motioned and Fisher seconded a motion to approve the consent agenda and recommended the following administrative procedures and board policies: AP 2431 Chancellor Selection, BP 2435 Evaluation of the Chancellor, BP 2714 Distribution of Tickets or Passes, AP 2714 Distribution of Tickets or Passes, BP 2715 Code of Ethics - Standards of Practice, AP 2715 Code of Ethics - Standards of Practice (recommend deleting AP), BP 2735 Board Member Travel, AP 2735 Board Member Travel, BP 2740 Board Education, BP 4030 Academic Freedom, AP 4030 Academic Freedom (recommend deleting AP), BP 7400 Travel, AP 7400 Travel

AYES: Allen, Denise R; Aycock, Larry K.; Baron, Bruce; Briggs, Stephanie; Bryant, Tom; Danley, Jay C.; Feist, John P; Fisher, Gloria M.; Gamboa, Colleen G.; Gilbert, Jeremiah A; Hallex, Alicia M; Hanley, Jodi A.; Holbrook, James R.; Huston, Celia J.; Levesque, Robert A; Marshall, Cheryl; Nikac, Stacey K; Stanskas, Peter-John; Sultzbaugh, Crystal; Thomas, Cassandra S.; Weiss, Kathryn G.

NOS: None

ABSENT: Beavor, Aaron V.; Brown, Brandon; Chavira, Rejoice C; Crow, Kathryn E.; Curasi, Gina N; Dusick, Diane M.; Gamboa, Benjamin R.; Gomez, Edward P; Lillard, Sheri J; Oberhelman, Jason; Paddock, Ericka N; Smith, James E.; Tinoco, Michelle A ; Williams, Clyde; Williams, Nicole B

ABSTENTIONS: None

Board Policies and Administrative Procedures For Further Review

The work group will continue to review the following policies and procedures and bring recommendations back to District Assembly for the consent agenda: AP 2435 Evaluation of the Chancellor (review with AP 7150 for committee selection process), AP 2510 Participation in Local Decision-Making (Academic Senates to review by 10/14/14), [AP 4020 Program, Curriculum, and Course Development](file:///%5C%5Cdis-fs-01%5Cusers%5CFacilities%5Csnikac%5CDistrict%20Assembly%5C5%20-%20May%5C4-28-14%20Deadline%20Docs%5CAP%204020%20Program%2C%20Curriculum%2C%20and%20Course%20Devel.docx) (Academic Senates to review by 11/14/14), [BP 4025 Philosophy and Criteria for Associate Degree and General Education](file:///%5C%5Cdis-fs-01%5Cusers%5CFacilities%5Csnikac%5CDistrict%20Assembly%5C5%20-%20May%5C4-28-14%20Deadline%20Docs%5CBP%204025%20Philosophy%20%26%20Criteria%20for%20AS%20and%20GE.docx) (Academic Senates to review by 11/14/14), [AP 4025 Philosophy and Criteria for Associate Degree and General Education](file:///%5C%5Cdis-fs-01%5Cusers%5CFacilities%5Csnikac%5CDistrict%20Assembly%5C5%20-%20May%5C4-28-14%20Deadline%20Docs%5CAP%204025%20Philosophy%20%26%20Criteria%20for%20AS%20and%20GE.docx) (Academic Senates to review by 11/14/14), [BP 4040 Library & Other Instructional Support Services](file:///%5C%5Cdis-fs-01%5Cusers%5CFacilities%5Csnikac%5CDistrict%20Assembly%5C5%20-%20May%5C4-28-14%20Deadline%20Docs%5CBP%204040%20Library%20and%20Other%20Instructional%20Support%20Services.docx) (College Councils to review by September), [AP 4040 Library & Other Instructional Support Services](file:///%5C%5Cdis-fs-01%5Cusers%5CFacilities%5Csnikac%5CDistrict%20Assembly%5C5%20-%20May%5C4-28-14%20Deadline%20Docs%5CAP%204040%20Library%20and%20Other%20Instructional%20Support%20Services.docx) (College Councils to review by September), AP 4050 Articulation (Academic Senates to review by 11/14/14), BP 4230 Grading and Academic Record Symbols, AP 4230 Grading and Academic Record Symbols, AP 5013 Students in the Military - MIS Committee, BP 5075 Course Adds, Drops & Withdrawals, AP 5075 Course Adds, Drops & Withdrawals, BP 5500 Standards of Student Conduct & Discipline (Academic Senates to review by 12/9/14), AP 5500 Standards of Student Conduct & Discipline (Academic Senates to review by 12/9/14), BP 6200 Budget Preparation (Academic Senates to review by 12/9/14), AP 6200 Budget Preparation (Academic Senates to review by 12/9/14), BP 6300 Fiscal Management (Academic Senates to review by 12/9/14), AP 6300 Fiscal Management (Academic Senates to review by 12/9/14), BP 6925 Refreshments or Meals Served at Mtgs & District Events, AP 6925 Refreshments or Meals Served at Mtgs & District Events, [BP 7150 Evaluation](file:///%5C%5Cdis-fs-01%5Cusers%5CFacilities%5Csnikac%5CDistrict%20Assembly%5C5%20-%20May%5C4-28-14%20Deadline%20Docs%5CBP%207150%20Evaluation.docx) (Managers to review by September), [AP 7150 Evaluation](file:///%5C%5Cdis-fs-01%5Cusers%5CFacilities%5Csnikac%5CDistrict%20Assembly%5C5%20-%20May%5C4-28-14%20Deadline%20Docs%5CAP%207150%20Evaluation.docx) (Managers to review by September), BP 7160 Professional Development, AP 7160 Professional Development

AB 86 Update

Dr. Kathleen Rowley gave a presentation on AB 86 as submitted.

District Non-Credit Task Force

Holbrook motioned and Hanley seconded a motion to create a District Non-Credit Task Force to:

Evaluate

* Definition of noncredit (compared to credit and community service)

categories of noncredit eligible for enhanced funding

* pros and cons of noncredit curricular modalities
* community needs and plans as evidenced through AB86
* utility of noncredit in other districts
* minimum qualifications
* compensation of other districts

Report back to District Assembly in February 2015 with information and recommendations to the Chancellor for District Assembly consideration and action.

Membership shall include 1 classified staff from each campus, 1 union representative (faculty) from each campus, 1 union representative (classified) from each campus, and 1 manager from each site.

AYES: Allen, Denise R; Aycock, Larry K.; Baron, Bruce; Briggs, Stephanie; Bryant, Tom; Danley, Jay C.; Feist, John P; Fisher, Gloria M.; Gamboa, Colleen G.; Gilbert, Jeremiah A; Hallex, Alicia M; Hanley, Jodi A.; Holbrook, James R.; Huston, Celia J.; Levesque, Robert A; Marshall, Cheryl; Nikac, Stacey K; Stanskas, Peter-John; Sultzbaugh, Crystal; Thomas, Cassandra S.; Weiss, Kathryn G.

NOS: None

ABSENT: Beavor, Aaron V.; Brown, Brandon; Chavira, Rejoice C; Crow, Kathryn E.; Curasi, Gina N; Dusick, Diane M.; Gamboa, Benjamin R.; Gomez, Edward P; Lillard, Sheri J; Oberhelman, Jason; Paddock, Ericka N; Smith, James E.; Tinoco, Michelle A ; Williams, Clyde; Williams, Nicole B

ABSTENTIONS: None

SBCCD 3-Year Staffing Plan

Chancellor Baron reported the same recommendation has been taken to the Budget committee on the fiscal end and will be taken back to Chancellors Cabinet.

District Assembly Membership Vacancies

There are still vacancies for Crafton Hills College Alternate Student and San Bernardino Valley College Alternate Student.

New Business

Board Policies and Administrative Procedures

Student Trustee, Tiffany Guzman addressed the group to explain why the fee for student trustees is recommended to increase to $400 per month. She answered questions from the group.

Aycock motioned and Sultzbaugh seconded a motion as follows:

To approve BP and AP 5030 Fees to include an increase in the CPR card fee to $10. BP 2725 Board Member Compensation will be taken back to the Senates for discussion and brought back to District Assembly in November. This will allow time for changes to be made before it goes back to the board for final reading.

To forward the remaining Chapter 2 policies and procedures to be reviewed by the Work Group and brought back to District Assembly with recommendations by December:

BP 2000, 2010, 2015, 2040, 2100, 2105, 2110, 2130, 2210, 2220, 2305, 2310, 2315, 2320, 2330, 2340, 2345, 2350, 2355, 2360, 2365, 2432, 2610, 2710, 2716, 2717, 2720, 2730, 2750

AP 2105, 2110, 2320, 2340, 2365, 2430, 2610, 2710, 2712, 2730

District Reports

Written reports were submitted for TESS and [Human Resources](file:///%5C%5Cdis-fs-01%5Cusers%5CFacilities%5Csnikac%5CDistrict%20Assembly%5CDistrict%20Assembly%20Work%20Group%5CFiscal%20Report.pdf).

Public Comment

None

Future Agenda Items/Announcements

Chapter 6 Business & Fiscal Affairs

Chapter 4 Academic Affairs

Chapter 3 General Institution

Chapter 5 Student Services

Chapter 7 Human Resources

Academic Calendar 2015-2016 and 2016-2017 (February)

Adjourn

Stanskas adjourned the meeting at 4:30pm.