



Chancellor's Chat

A SAN BERNARDINO COMMUNITY COLLEGE DISTRICT PUBLICATION
ENHANCING YOUR LIFE WITH QUALITY EDUCATION

VOLUME 6 • ISSUE 21

September 2, 2016

BOARD MEETING REMINDERS

September 8, 2016
4pm
Business Meeting

September 22, 2016
12pm
Study Session

October 13, 2016
8am

COLLEGE HIGHLIGHTS

Crafton Hills
President's Report
click [here](#).

San Bernardino Valley
President's Report
click [here](#).

Police Department
Reports click [here](#)

Chancellor's Vision and Call to Action:

Let's Accomplish Together

*Our blueprint for action and accomplishment as we move forward must be built on the foundation of **A.C.T.I.O.N.** –*

Accountability to all members of the SBCCD community so that we faithfully carry out our roles and meet the commitments that we make to others.

Collegiality at all levels of the organization so that work is accomplished in the spirit of collegial consultation.

Transformation of the District and all of its entities so that we can continue on the path of continuous improvement and to become the best community college based on the indicators of success we measure.

Interaction with others so that we can build meaningful and consistent communications between individuals and groups.

Objectivity in our interactions so that we can better understand one another without preconceived notions and biases to derive collegial outcomes.

Necessity as the basis for efficiency and effectiveness as stewards of district resources, sustainability, and most importantly, service to our students and the community.

Useful Links

[Accreditation Update](#)

[Board Policies & Procedures](#)

[Board Meeting Agenda & Minutes](#)

[District Assembly Agenda & Minutes](#)

[Master Calendar of Events](#)

[Chancellor's Webpage, Photo Gallery and Presentations](#)

[SBCCD WIKI](#)
Business & Fiscal Services
Payroll

Environmental Health & Safety
Human Resources

Technology & Educational Support Services

[District Police Department Information](#)

[Classification & Compensation Study](#)

[San Bernardino Valley College](#)

[Crafton Hills College](#)

[Economic Development & Corporate Training](#)

[KVCR](#)

Sabbatical Leaves for 2017/2018 Academic Year

In conjunction with the CTA/NEA agreement, the Board of Trustees has authorized two full year sabbatical leaves for the 2017/2018 academic year. You are eligible to apply for the leave if you meet the following criteria.

Minimum of six consecutive years' service.

No previous granting of a sabbatical leave within at least a six-year period.

No unauthorized absence from the District within the six consecutive years preceding the granting of any sabbatical leave.

If you desire to seek the granting of a sabbatical leave, please complete the [attached application](#) and submit it to the President's Office at your college no later than November 1, 2016. The campus committee will then review all applications and make their recommendations to the District Review Committee no later than November 15, 2016.

New Employer Voluntary Deduction on Some Paychecks

One significant challenge facing many state and local governments, including SBCCD, is the funding of other post-employment benefits (OPEBs) for current and retired employees paid for out of grant funding. The Governmental Accounting Standards Board states that the "pay-as-you-go" method does not accurately reflect the cost accumulation of future benefits for current employees.

After reviewing our own practices for grant-funded employee health retirement benefits, and considerable discussion with the Board of Trustees, Chancellor's Extended Cabinet, and District Budget Committee, there is a mutual agreement that the grants should pay the annual \$980 per employee cost (This is the Annual Required Contribution (ARC) amount from SBCCD's latest actuarial study). This cost is currently being paid out of the unrestricted general fund.

Therefore, beginning with the August 31/September 1, 2016 payroll, all paychecks with employee retirement benefits paid out of a grant will show a new Employer Voluntary Deduction entitled "OPEB Con-

tribution” in the amount of \$80.00 per month. This does not affect the net pay of these employees. It is merely an accounting of funding for future retiree health benefits.

SBVC Celebrates 90th Anniversary

The 90th Anniversary Gala is just around the corner! The celebration will take place in the new Athletics Complex on Friday, October 14, 2016. Former SBVC instructor and Bionic Woman, Lindsay Wagner, will be the emcee!

Registration for the Gala is also online at www.sbvcfoundation.org or <http://events.r20.constantcontact.com/register/event?oeidk=a07ecmunipmdf26bff8&llr=ve7hnpcab>.

Tickets are \$90 each.

****Want to go to the Gala for less than \$90 now?**

You can use Payroll Deduction to pay for your Gala ticket. If you prefer to use Payroll Deduction for your Gala ticket, please fill out the [attached form](#) and return it to the SBVC Foundation Office by September 12, 2016. For each \$90 ticket, the Payroll Deduction option is \$40 in October 2016 and \$10 per month for 5 months.

Payroll Deduction is an option for SBCCD employees only. The purchase of Gala tickets must be completed within the 2016-17 fiscal year. Donations to the SBVC Foundation are tax deductible to the extent allowed by law. Of the \$90/ticket Gala donation, \$62 is tax deductible. You will receive acknowledgement of your gift for your records.

MSDSOnline Search Software

As you may know, an MSDS sheet is a Material Safety Data Sheet and is used to inform employees of the potentially hazardous nature of compounds they work with on the job. SBCCD has an online MSDS system. The electronic system, MSDSonline search software has been updated to include the following:

All newly added buildings/properties and updated building numbers for the District (ATPC-Camarillo site), SBVC and CHC campus.

The 2015/2016, SBCCD Chemical Inventory, (SDS) safety data sheets.

SBCCD/MSDSonline Link: <https://msdsmanagement.msdsonline.com/company/20562076-5619-4EF5-AC47-2428D957624F>

Safety Data Sheet (SDS) Exclusion Summary

Note: There will not be a 100% match for all the SDS's in conjunction with the 3rd party chemical inventory, attached which is conducted annually.

Reason:

The chemical may be related to a common household chemical. Example: salt, vinegar, sugar, soap, furniture polish, aspirin, stainless steel cleaner, bug spray, etc.

The chemical manufacturers have not voluntarily surrendered an SDS for their product to our vendor, MSDSONline after numerous written requests.

The product/chemical is aged and an SDS could not be attained by our vendor, MSDSONline.

The chemical is an unknown or was unlabeled during the physical chemical inventory, conducted by our 3rd party.

We have about 1,793 chemicals, District-wide, that fit into one or several of the categories summarized above.

For the reasons summarized above please don't panic or be alarmed, if you cannot locate the SDS in the database in conjunction with the chemical inventory, this does not mean the MSDSONline software is in error, or not valid: If you need an SDS for any chemical, which may fall into one of the categories above, you may utilize the MSDS Search feature, in the MSDSONline software to attain your SDS. The chemical inventory list can be found [here](#).

If you have any questions, please contact SBCCD, Safety & Risk Management at wfields@sbccd.cc.ca.us, maramirez@sbccd.cc.ca.us, or cgrant@sbccd.cc.ca.us

September Health & Wellness Newsletter

[Attached](#) is this month's Health & Wellness Newsletter published by HOPE Health. Take a break and enjoy some great articles full of information and tips.

This month's newsletter contains articles discussing the following:

- Staying active as you grow older
- Keeping foods tasty
- Being active with your dog
- Keeping your heart healthy
- Minimizing memory loss due to age
- Qualities of a leader
- Tips to avoiding charitable scams
- Social Security Benefits
- Protein enriched diets
- Fruits and vegetables challenge

In Case You Missed It...

Filling Position of VC of Human Resources

We are already in recruitment for the Vice Chancellor of Human Resources position and are working with our internal recruitment staff and the Community College Search Services to help us to find a large and diverse pool of candidates. [Read more](#)

The timeline for the VC of HR recruitment is as follows:

September 26 - 30 First committee meeting

October 3 - 10 Second committee meeting

November 2- 4 First Level Interview

November 1 - 10 Second level interview

18 Ways SBCCD Improved the Transparency of the Resource Allocation Process

⇒Created a District Wide Enrollment Management Committee

⇒FTES goals were recommended by the District Wide Enrollment Management Committee

⇒2 recommendation for FY 16-17

⇒Resource Allocation Assumptions were recommended by the District Budget Committee

⇒7 recommendations for FY 16-17

⇒Program Review Allocations were recommended by the District Budget Committee

⇒All program reviews are posted in the District Budget Committee website

⇒District Office Budget was reviewed by District Budget Committee

⇒District Office staff by-weekly meetings with Vice Presidents of Administrative Services

⇒District Office staff quarterly meetings with College leadership

⇒Created an Ad-Hoc Board budget committee

⇒Hosted an additional board study session prior to Tentative Budget

⇒Created a standing Board budget committee

⇒Created an FAQ on FY 2015-16 final budget

⇒Created an FAQ on FY 2015-16 District office expense budget

⇒Created an FAQ on Fiscal Services Terms and Acronyms

⇒Created an FAQ on FY 2015-16 One-time funding

⇒Created an FAQ on FY 2016-17 Tentative Budget

⇒Vice Chancellor attends monthly academic senate meetings at both colleges

⇒Vice Chancellor makes presentations at various constituent groups meetings.

1st Draft of the CHC and SBVC Facilities Master Plan

The educational and facilities master planning process will continue in the fall 2016 semester with additional meetings planned. This FMP document is your first draft and is intended for your review and feedback. Although most portions of this document appear to be complete, the entire document must be reviewed and will be revised as directed by the colleges. In several areas we note (using the PDF markup tools) that ad-

ditional content will be developed and validated through discussions that will take place in the fall.

Please see the document review schedule below, developed with the planning consultants and the Chancellor's Cabinet (Chancellor, Vice Chancellors, Associate Vice Chancellor's College Presidents and College Vice Presidents) and plan to read the drafts and participate in the meetings and forums. Specific meeting times will be determined and announced soon.

EMP & FMP DOCUMENT REVIEW SCHEDULE:

College Council members review the draft EMP and FMP prior to the Kick-off Meeting on September 2, 2016. The documents are linked below.

Kick-off Meeting - September 2, 2016: A dedicated meeting with members of both College Councils. The consultants will discuss the final steps in the master planning process and identify, with staff, areas of the EMP and FMP needing additional input. Following this meeting, Council/committee members will reach out to their constituents and governance committees to solicit feedback on these areas.

College Forums - September 20, 2016 (CHC) and September 21, 2016 (SBVC): Two interactive work sessions seeking broader feedback from college and community members.

All-day Work Sessions - September 30, 2016 (SBVC) and October 7, 2016 (CHC): A deep discussion for College Council/committee members to share collected input and settle the final EMP and FMP directions. Additionally, to establish the educational planning implications for the FMP recommendations.

Final Review Meeting - November 4, 2016: A dedicated joint work session with both College Council and the EMP Committee to review specific edits and changes to the EMP and FMP documents. College Council/EMP Committee will provide HMC Architects with a written list of specific edits at this meeting. HMC will issue the revised EMP/FMP document prior to November 23, 2016.

SBVC Draft [Read more](#)

CHC Draft [Read more](#)

This week's SBCCD in the News is at

[http://www.sbccd.org/
District_News_and_Events/
Press_Room_and_Publications/
SBCCD_in_the_News?
folder=2016%
2fSeptember+2016%
2fWeek+of+09.01.2016](http://www.sbccd.org/District_News_and_Events/Press_Room_and_Publications/SBCCD_in_the_News?folder=2016%2fSeptember+2016%2fWeek+of+09.01.2016)

- Community college: a good place to start
- Crafton Hills College students thank scholarship donors
- Dr. Tyrone C. Howard to speak at SBVC
- "Inland Unsolved" wins Prestigious Clarion Award
- Presidential Meet and Greet September 22
- San Bernardino Training Program Helps Other Community Programs Help Local Parolees
- San Bernardino Valley Opens \$61M Athletic Complex
- SBVC Family Music Event to be held with SB Symphony
- SBVC Sports Roundup
- SBVC to Host Free Events for Latino Heritage Week
- SBVC to Host Official Ribbon-Cutting Ceremony for New Athletics Complex
- SBVC Week of Welcome Student Forum scheduled

More news on the

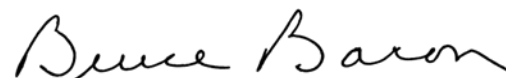
As I continue to reflect on my vision for the San Bernardino Community College District, I feel, stronger than ever, the importance of maintaining my commitment to these ideals. We have been successful in many areas of this vision. In other areas, the progress toward the vision will take time, but I remain faithful in the desire to achieve these ideals.

We Will:

- Be considered the "best" community college in the State.
- Build a culture of trust with open and respectful communication.
- Increase all partnerships with business and industry, other academic institutions, non-profit agencies so that we can be stronger through combining resources and working together.
- Improve student success as measured by the State Chancellor's Office and any additional indicators that we determine are appropriate.
- Increase our resource development and bring new grants and fundraising dollars to the colleges.
- Continue to develop and implement new academic programs that Meet the needs of our community.
- Use technology to work smarter and to improve opportunities for student success.
- Provide service to students that reflects quality and excellence.
- Enhance our safety programs and be responsive to staff concerns about environmental health and safety.
- Hold professional development, including wellness, to be an integral part of our commitment to faculty and staff.

Please let me know how I can help you in the performance of your important work on behalf of our great District.

Sincerely,



Bruce Baron
Chancellor

Mission Statement

The mission of the San Bernardino Community College District (SBCCD) is to transform lives through the education of our students for the benefit of our diverse communities.

This mission is achieved through the District's two colleges, San Bernardino Valley College (SBVC) and Crafton Hills College (CHC); the Economic Development and Corporate Training Center (EDCT); and public broadcast system (KVCR TV-FM) by providing to the students and communities we serve; high quality, effective and accountable instructional programs and services.

Board of Trustees

The Board of Trustees of the San Bernardino Community College District is the governing body of the District. The Board is established by, and derives its power and duties from, the Constitution of the State of California and the Statutes of California as adopted by the Legislature and issued in the California Education Code, and the directives of the Board of Governors, California Community Colleges, listed in Title V, California Code of Regulations.

Seven trustees, elected from your communities, and two student representatives elected by their respective campuses govern the San Bernardino Community College District. Trustees serve a four-year term, while the non-voting student trustees serve a one-year term.

All regular and special meetings of the Board, except as otherwise required or permitted by law, are open to the public so that citizens may have the benefit of Board deliberations concerning items under consideration.

[John Longville, President](#)
Trustee Area 3

[Joseph Williams, Vice President](#)
Trustee Area 2

[Gloria Macias Harrison, Clerk](#)
Trustee Area 5

[Dr. Donald L. Singer, Trustee](#)
Trustee Area 4

[Nickolas W. Zombos, Trustee](#)
Trustee Area 5

Beverly Rapouw
[CHC Student Trustee](#)

[Donna Ferracone, Trustee](#)
Trustee Area 6

[Dr. Anne L. Viricel, Trustee](#)
Trustee Area 7

Pablo Machado
[SBVC Student Trustee](#)

Contact Us

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