



Chancellor's Chat

A SAN BERNARDINO COMMUNITY COLLEGE DISTRICT PUBLICATION
 ENHANCING YOUR LIFE WITH QUALITY EDUCATION

VOLUME 6 • ISSUE 7

April 8, 2016

BOARD MEETING REMINDERS

April 14, 2016
 1pm
 District Assembly
 Meet & Greet
 2pm
 Study Session
 4pm
 Business Meeting
@ CHC LRC 231

April 21, 2016
 8-1:30pm
 Board Retreat
 1:30-3:30pm
 Study Session

COLLEGE HIGHLIGHTS

To view the Crafton Hills
 President's Report
 click [here](#).

To view the San
 Bernardino Valley
 President's Report
 click [here](#).

Chancellor's 2016 Vision and Call to Action: Let's Accomplish Together

*Our blueprint for action and accomplishment as we move forward in 2016 must be built on the foundation of **A.C.T.I.O.N.** –*

Accountability to all members of the SBCCD community so that we faithfully carry out our roles and meet the commitments that we make to others.

Collegiality at all levels of the organization so that work is accomplished in the spirit of collegial consultation.

Transformation of the District and all of its entities so that we can continue on the path of continuous improvement and to become the best community college based on the indicators of success we measure.

Interaction with others so that we can build meaningful and consistent communications between individuals and groups.

Objectivity in our interactions so that we can better understand one another without preconceived notions and biases to derive collegial outcomes.

Necessity as the basis for efficiency and effectiveness as stewards of district resources, sustainability, and most importantly, service to our students and the community.

Useful Links

[Accreditation Update](#)

[Board Policies & Procedures](#)

[Board Meeting Agenda & Minutes](#)

[District Assembly Agenda & Minutes](#)

[Master Calendar of Events](#)

[Chancellor's Webpage, Photo Gallery and Presentations](#)

[SBCCD WIKI](#)
Business & Fiscal Services
Payroll

Environmental Health & Safety
Human Resources
Technology & Educational Support Services

[District Police Department Information](#)

[Classification & Compensation Study](#)

[San Bernardino Valley College](#)

[Crafton Hills College](#)

[Economic Development & Corporate Training](#)

[KVCR](#)

The Chancellor's Communication Commitment

Without ongoing dialogue and feedback we can't improve upon our current standards and provide students and staff the experience they want and deserve. For example, we have had requests from our constituent groups for more communication and transparency. Here's what we've done:

Scheduled a Breakfast with Bruce with representatives from each campus on February 29.

More frequent visits to Academic Senates and Classified Senates. The Chancellor's next updates will be scheduled in September.

Bi-Monthly Chancellor's Chat distribution.

District Assembly Executive Committee – April 25, 2016

Created an Extended Cabinet with regular monthly meetings. Extended Cabinet members include the Chancellor, Vice Chancellors, Associate Vice Chancellor of TESS, College Presidents, and the Vice Presidents at both campuses.

We appreciate your support as we continue efforts to make our colleges the best in the State. Our efforts illustrate the ongoing commitment to enhance existing communication across campuses and departments district-wide. Please continue to provide constructive feedback. Together we can achieve anything.

EDCT Division Accomplishments for March 2016

Workforce Development

Received a \$25,000 (not to exceed) contract from Evolution Fresh/Starbucks company (Rancho Cucamonga) for developing and offering several customized training programs for their employees.

- PDC received a \$10,000 contract from East Valley Water District to provide skills upgrade training in computer skills, leadership skills, mechanical craft and welding to approximately 15 employees.
- In the last quarter, the Professional Development Center (PDC) through its Employment Training Panel (ETP) program alone offered 15,749 hours of training to incumbent and displaced workers in the region. With funding from ETP, Industry Driven Regional Collaborative (IDRC), and the Trade Adjustment Assistance (TAACCCT) grants, the PDC has provided short-term job-training to 506 workers in order to lead them to employment.
- The Professional Development Center currently serves the human capital development needs of 57 companies in the Inland Empire.

Industry Driven Regional Collaborative (IDRC) Grant Application:

The PDC has submitted a grant application with the California Community Colleges Chancellor's Office for \$279,928 to train and provide 168 parolees and probationers with stackable certificates for jobs in the Global Trade and Logistics sector. Working with our community partners, a comprehensive program including certification in career readiness, logistical processes, safety, and forklift operations has been created. We are proposing to train 56 individuals in this class. A second training leading to a certificate in forklift operations will be offered to 112 participants.

Career and Technical Education (CTE) Community Collaborative

A partnership Memorandum of Understanding (MOU) was signed by EDCT and the Curiosity Quest that designated EDCT to serve as an Educational Liaison for future Curiosity Quest Problem Solvers.

Office of the Information Communication Technology (ICT)/Digital Media

- ICT Digital Media Office awarded \$2,500 Mini-Grant for Cyber Security Summer Camp to San Bernardino Valley College.
- ICT Digital Media Office awarded \$1,000 Mini-Grant for Student Assessment Survey to Norco College.
- ICT Digital Media Office awarded \$5,000 Mini-Grant for Xtreme Summer Camp to Colton Redlands Yucaipa Regional Occupational Program (CRYROP)
- ICT Digital Media Office awarded \$5,000 Mini-Grant for Digital Media Career Exploration to San Gorgonio Council Girl Scouts.

Entrepreneurship Institute of San Bernardino (EIOSB)

The Entrepreneurship Institute's winter/spring entrepreneurship training program is well underway. A cohort of 10 aspiring entrepreneurs is currently being prepared with the required skills and knowledge necessary for them to start their own business ventures upon completion of the training. They are primarily trained and mentored by the master entrepreneur and Professor of Business, Bruce Underwood, and Michael Assumma, Professor and Business Department Head, San Bernardino Valley College. This joint program, offered by EDCT Division and San Bernardino Valley College, is held at the Donald F. Averill Applied Technology Training Center (ATTC).

Non-credit Entrepreneurship Training:

In partnership with the San Bernardino Valley College Business Department and the EIOSB, the EDCT Foundation proposed and won two mini-grants from the Small Business Deputy Sector Navigator and Statewide Sector Navigator of the California Community Colleges Chancellor's Office. A \$7,500 was awarded to the Entrepreneurship Institute to design curriculum for a Non-credit Certificate in Entrepreneurship. The Entrepreneurship Institute is currently working with the San Bernardino Valley College Business Department in order to propose and establish a non-credit certificate program in Entrepreneurship for aspiring entrepreneurs in this region. Similarly, the EIOSB was also awarded a \$5,000 mini-grant to develop a non-credit Entrepreneurship Training Certificate Program for youths. The funds are currently being used in collaboration with the SBVC Business Department to develop both of these programs.

Economic Development and Corporate Training Foundation (EDCT Foundation)

\$5 Million Tech Hire Grant Application:

The EDCT Foundation on behalf of San Bernardino Valley College and in partnership with Los

Angeles Community College District, California State University Dominguez Hills, California State University Pomona, California State University San Bernardino, Loyola Marymount University, regional unified school districts, regional workforce investment boards, regional business communities, and community-based organizations developed the *SoCal Tech Hire Consortium* and applied for a \$5 million grant on March 11, 2016.

This consortium targets the Information Technology (IT) and IT related industries, such as Cyber Security and Broadband, which are industries that are using a significant number of H-1B visas to hire foreign workers. More specifically, this program focuses on the drone industry, which involves mobile app design and coding, programming, digital design, geographic information systems, global positioning systems, and data analytics and administration.

Other Grants Applied:

The EDCT Foundation submitted grant proposals to Walmart Foundation, Bank of America Foundation, and to the Tourism/Retail/Hospitality Sector Navigator.

Programs Offered:

The EDCT Foundation in partnership with the Port of Los Angeles hosted the “Port of LA Trade Connect Regional Trade Forum” at the San Bernardino International Airport (SBIA) on March 2, 2016 from 9:00 a.m. to 12 Noon. The Forum was attended by over 200 regional participants. This Regional Forum is coordinated by Ashley Gaines, EDCT Foundation Director.

Active Shooter and Bomb Threat Tabletop Exercise

The purpose of this exercise is to provide participants from CHC, SBCCD and SBVC an opportunity to evaluate their current capabilities in response to a multi-location active shooter and bomb threat scenario. This exercise will focus on the implementation and coordination of our internal emergency management plans, policies and procedures, critical decision making during the incident, adoption of Incident Command System principles, internal and external communications strategies, as well as, the importance of our integration within local and state response systems. For a list of upcoming dates or for more information, please contact Chris Grant at (909) 382-4005 or cgrant@sbccd.edu

2016-2017 Benefits Open Enrollment: Save the Date

This is your annual opportunity to make changes to your health benefit plan selections without a qualified life event. This year SBCCD’s Open Enrollment will be conducted from April 25 through May 13. The changes and selections you make during this year’s Benefit Open Enrollment period will be effective July 1, 2016.

SBCCD Transforms Human Resources Processes with ADP Vantage HCM

This week, ADP announced that the San Bernardino Community College District (SBCCD) will be upgrading its human resources and payroll systems by implementing [ADP Vantage HCM](#), making them the first college in the public higher education sector to do so.

It has been a strategic goal of the SBCCD business and fiscal services and human resources departments to reduce the time necessary to manage benefits, recruiting, and payroll tasks. The college also sought a compliance solution to help them manage some unique regulatory requirements.

As the SBCCD team embarks on this new model, they're looking forward to certain capabilities that the new ADP Vantage HCM solution will offer employees -- capabilities such as being site-compatible with tablets and smartphones to complete time cards, request time off, check employee vacation balances and sick time, and complete work reports.

ADP also is implementing solutions that will help improve HR data analysis and provide transparent workflows. The new systems will allow staff to make more informed decisions using more relevant, up-to-date information.

District Assembly President Provides Committee Summary

Dear Colleagues,

As the academic year and my term of office as the District Assembly president draws to a close, it seems important to reflect on the significant work we have accomplished and anticipate the future work for the assembly. It is also an important time to consider serving on District Assembly before nominations close; the president of the assembly is selected by the membership at the May meeting.

Policy and Procedure Review

We have made significant, if sometimes painful, progress regarding our review of policies and procedures. While we have tried various mechanisms to process these, and we may continue to improve the system, we at least have managed to review a significant number of policies and procedures. I believe we have also learned a great deal about how our district and colleges work and contributed to a vision of how they should work in our published documents.

Noncredit

As a body, we chose to investigate the utility of noncredit instruction in the service of our communities. Through a deliberative process that began at District Assembly we made a series of recommendations to the colleges and the collective bargaining agents that noncredit instruction is an important modality that is needed to serve our population better. Our adopted memo from March 2015 is attached. To date, my understanding is that the faculty union and district are actively negotiating the compensation and working conditions pieces and the college academic senates are actively exploring curricular and organizational aspects.

Academic Calendar

As a body, we chose to explore the current calendar configuration after a recommendation from the district calendar committee to District Assembly. Since that time, the academic senates considered the programmatic and professional matters associated with the calendar during the 2014-2015 academic year. The recommendation of both senates was to not move to a compressed calendar, but explore the maximum usage of the flexible calendar schedule afforded through legislation and the state Chancellor's Office through the Professional Development (FLEX) Calendar program. Since that time, additional information was requested and delivered in October 2015, and later regarding instructional class minutes.

The results of the study of instructional minutes showed that with no adjustment to the block schedule (meaning a 3-unit lecture meeting from 9:30-10:45 two days per week), we comply with regulation and may lose approximately 5% of instructional minutes. With the addition of 5 minutes per class meeting, thus shortening the passing period (meaning a 3-unit lecture meeting from 9:30-10:50 two days per week) we range from losing approximately 1% of instructional time to gaining approximately 1% of instructional time.

There was also a request to study other colleges. The first option was to study the term multipliers listed on the Chancellor's Office DataMart system. Those show that 28 colleges list an 18+ week term and 89 list something less. It is difficult to analyze such data since colleges report their term multiplier differently. For example, Palomar College lists an 18 week term multiplier, but utilizes 12 flex days in a 175 day contract. Their instructional term then has 81-82 instructional days – roughly sixteen weeks. Whereas districts like North Orange and Mount San Antonio list zero flex days because they have opted for a compressed calendar of 16 weeks. It does appear that most of colleges, through compressed calendars, flex calendars, adjusting term multipliers, and professional development days are converging on a shorter calendar like the 16-week calendar the CSU system has adopted.

My understanding is that the actual number of professional development days to incorporate into our calendar, as either locally determined flex or inservice, is being negotiated by the faculty bargaining unit and the district. As such, the district calendar committee will not meet until direction from the negotiators is provided.

Looking Forward - Career Technical Education

I sent a memo to constituent leaders at the colleges regarding the recommendations of the Board of Governors Task Force on Workforce, Job Creation and a Strong Economy and identified in the Governor's budget. There is significant money attached to the bill, \$200M, for CTE programs. There is also a push toward regionalization and really analyzing the colleges' role in credit, noncredit, and not-for-credit instruction to meet the needs of employers and students. This may be an area that District Assembly wishes to coordinate in the upcoming academic year, and should be a topic for all constituencies of the colleges' governance process.

I appreciate the opportunity to serve as the District Assembly president for the past two years.

Best Regards,

John Stanskas

SBCCD's Draft 2016-2019 District Enrollment Management Plan

Attached please find a draft of [SBCCD's 2016 -2019 Enrollment Management Plan](#). This comprehensive document involves various facets of both campuses and the community. It is the result of intensive research, data collection, planning, and thoughtful dialogue achieved through the collegial consultation model adopted by our district. Representatives from across SBCCD contributed their time, experience, and voice to the document.

The 2016-2019 District Enrollment Management Plan, along with the Resource Allocation Model and Staffing Plan, create a holistic vision for the next three years. With the strategic plans providing the roadmap, SBCCD will be more effective in living its mission and vision by continually educating, serving, and inspiring current and future generations of students. The value placed on a quality higher education experience is of the utmost importance for our students and families; I believe this document is evidence of SBCCD's commitment to ensuring that experience. I would like to acknowledge the members of the District Enrollment Management Committee for all their hard work and offer special thanks to Keith Wurtz and Kelly Goodrich for added assistance throughout this process.

Please review this plan and discuss with your constituent groups. Send any questions or comments via an email to [Kelly Goodrich](mailto:kgoodric@sbccd.cc.ca.us) at kgoodric@sbccd.cc.ca.us. We would like to collect all comments by April 15, 2016. Thank you for your time and input.

The SBCCD in the News for 04.07.2016

[http://www.sbccd.org/District News and Events/Press Room and Publications/SBCCD in the News?folder=2016%2fApril+2016%2fWeek+of+04.07.2016](http://www.sbccd.org/District%20News%20and%20Events/Press%20Room%20and%20Publications/SBCCD%20in%20the%20News?folder=2016%2fApril+2016%2fWeek+of+04.07.2016)

The following stories are included:

CHC Herbivore Festival mushrooms into Larger, Encore Event

SBCCD Transforms Human Resources Processes by Implementing ADP Vantage HCM

SBVC hosts Film and Thoughtful Dialogue Following Event

SBVC Partner School earns Statewide Distinction

SBVC Sports Roundup

SBVC Student involved in Colton Ordinance to ban Synthetic Drug Use

More news on the District can be viewed [here](#)

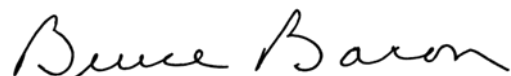
As I continue to reflect on my vision for the San Bernardino Community College District, I feel, stronger than ever, the importance of maintaining my commitment to these ideals. We have been successful in many areas of this vision. In other areas, the progress toward the vision will take time, but I remain faithful in the desire to achieve these ideals.

We Will:

- Be considered the "best" community college in the State.
- Build a culture of trust with open and respectful communication.
- Increase all partnerships with business and industry, other academic institutions, non-profit agencies so that we can be stronger through combining resources and working together.
- Improve student success as measured by the State Chancellor's Office and any additional indicators that we determine are appropriate.
- Increase our resource development and bring new grants and fundraising dollars to the colleges.
- Continue to develop and implement new academic programs that Meet the needs of our community.
- Use technology to work smarter and to improve opportunities for student success.
- Provide service to students that reflects quality and excellence.
- Enhance our safety programs and be responsive to staff concerns about environmental health and safety.
- Hold professional development, including wellness, to be an integral part of our commitment to faculty and staff.

Please let me know how I can help you in the performance of your important work on behalf of our great District.

Sincerely,



Bruce Baron
Chancellor

Mission Statement

The mission of the San Bernardino Community College District (SBCCD) is to transform lives through the education of our students for the benefit of our diverse communities.

This mission is achieved through the District's two colleges, San Bernardino Valley College (SBVC) and Crafton Hills College (CHC); the Economic Development and Corporate Training Center (EDCT); and public broadcast system (KVCR TV-FM) by providing to the students and communities we serve; high quality, effective and accountable instructional programs and services.

Board of Trustees

The Board of Trustees of the San Bernardino Community College District is the governing body of the District. The Board is established by, and derives its power and duties from, the Constitution of the State of California and the Statutes of California as adopted by the Legislature and issued in the California Education Code, and the directives of the Board of Governors, California Community Colleges, listed in Title V, California Code of Regulations.

Seven trustees, elected from your communities, and two student representatives elected by their respective campuses govern the San Bernardino Community College District. Trustees serve a four-year term, while the non-voting student trustees serve a one-year term.

All regular and special meetings of the Board, except as otherwise required or permitted by law, are open to the public so that citizens may have the benefit of Board deliberations concerning items under consideration.

[John Longville, President](#)
Trustee Area 3

[Joseph Williams, Vice President](#)
Trustee Area 2

[Gloria Macias Harrison, Clerk](#)
Trustee Area 5

[Dr. Donald L. Singer, Trustee](#)
Trustee Area 4

[Nickolas W. Zombos, Trustee](#)
Trustee Area 5

[Esmeralda Vazquez,](#)
[CHC Student Trustee](#)

[Donna Ferracone, Trustee](#)
Trustee Area 6

[Dr. Anne L. Viricel, Trustee](#)
Trustee Area 7

[Thomas Robles](#)
[SBVC Student Trustee](#)

Contact Us

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FINAL RESOLUTION OF THE BOARD OF GOVERNORS
CALIFORNIA COMMUNITY COLLEGES
ON ACCREDITATION
No. 2016-03

Whereas, California Education Code, Section 70901(b)(6)(A) - (B) requires the Board of Governors to define minimum conditions for colleges to receive state funding and review colleges' accreditation status as part of satisfying those minimum conditions:

(A) Establish minimum conditions entitling districts to receive state aid for support of community colleges. In so doing, the board of governors shall establish and carry out a periodic review of each community college district to determine whether it has met the minimum conditions prescribed by the board of governors.

(B) In determining whether a community college district satisfies the minimum conditions established pursuant to this section, the board of governors shall review the regional accreditation status of the community colleges within that district.

Whereas, California Education Code, Section 70901(c) states that the Board of Governors "shall have full authority to adopt rules and regulations necessary and proper to execute the functions specified in this section [including Section 70901(b) (6) (A) - (B)] ...".

Whereas, California Code of Regulations, Title 5 Section 51016 sets forth the Board of Governors' role in choosing the accreditor that would satisfy the minimum conditions of accreditation for colleges to receive state funding:

Each community college within a district shall be an accredited institution. Accreditation shall be determined only by an accrediting agency recommended by the Chancellor and approved by the Board of Governors. The Board shall approve only an accreditor recognized and approved by the U.S. Secretary of Education under the Higher Education Act of 1965 acting within the agency's scope of recognition by the Secretary.

Whereas, the Board of Governors finds that with the establishment of community college baccalaureate degree programs, the development of associate degrees for transfer with the California State University, and the development of transfer pathways with the University of California, California Community Colleges would be better served by an accrediting body that includes Bachelor degree granting colleges and universities, as is the case in other regions of the country. This will allow California Community Colleges to benefit from the peer review of 4-year colleges and universities in order to ensure the highest quality of educational services for students.

Whereas, the Accrediting Commission for Community and Junior Colleges (ACCJC) is the current accrediting agency for the California Community Colleges; and the Board of Governors at its November 16, 2015 board meeting voted unanimously (with one abstention) to accept the 2015 Accreditation Task Force's findings and recommendations, and declared that:



FINAL RESOLUTION OF THE BOARD OF GOVERNORS
CALIFORNIA COMMUNITY COLLEGES
ON ACCREDITATION
No. 2016-03

"[T]he Board of Governors hereby directs the Chancellor, working through the system's established consultation processes, to bring to the Board of Governors at its March 2016 meeting:

1. A recommendation for action to establish a new model for an accrediting agency; and
2. An implementation plan, along with timeline."

Whereas, ACCJC is at risk of losing recognition by the U.S. Department of Education. As outlined in a January 4, 2016 letter, the Secretary of Education, United States Department of Education (Docket No. 14-10-O) found that ACCJC must submit a compliance report on sections 602.13 and 602.15 (a)(3) by January 4, 2017 to maintain its recognition by the U.S. Department of Education. Specifically, the ACCJC was found not to be in compliance with:

- i) 34 C.F.R § 602.13(a) which states that an accrediting agency "must demonstrate that its standards, policies, procedures and decisions to grant or deny accreditation are widely accepted in the United states by," among others "educators and educational institutions";
- ii) 34 C.F.R. § 602.15(a)(3) which states that accrediting agency must demonstrate that it has "academic and administrative personnel on its evaluation, policy and decision-making bodies, if the agency accredits institutions."

Whereas, the Chief Executive Officers of the California Community Colleges have primary responsibility for representing their institutions in matters pertaining to accreditation, and are the member institutional representatives to the ACCJC.

Whereas, the Chief Executive Officers are committed to peer review as the most important aspect of the regional accreditation process.

Whereas, the Chief Executive Officers overwhelmingly resolved on March 14, 2016 that they lead the process to make fundamental changes to accreditation process and structures, including structuring regional accreditation that more closely aligns all segments of higher education.

Whereas, the Chief Executive Officers overwhelmingly agreed to pursue changes by immediately forming two representative planning groups to (a) "develop and recommend improvements regarding the ACCJC," and (b) "facilitate communication leading to the long-range goal of California's community colleges participating in a structure for regional accreditation that aligns all segments of higher education."

THEREFORE, BE IT RESOLVED, at its March 21-22 board meeting that the Board of Governors accepts the report from the Chancellor based in part on the work of the 2016 Task Force on Accreditation Implementation.



FINAL RESOLUTION OF THE BOARD OF GOVERNORS
CALIFORNIA COMMUNITY COLLEGES
ON ACCREDITATION
No. 2016-03

BE IT FURTHER RESOLVED that the Board of Governors directs the Chancellor to:

1. Notify ACCJC that the Board of Governors supports the direction set by the Chief Executive Officers of the California Community Colleges to pursue a new direction in accreditation process and structure;
2. Participate with the Chief Executive Officers and their colleges in coordination of planning groups to:
 - a. Recommend immediate changes to improve the existing processes and culture of ACCJC including, but not limited to, enhanced financial transparency, reformed governance and leadership, better communication with member institutions, and more effective training during the next two years to ensure continuity of accreditation for the system's colleges, and
 - b. Lead a change in accreditation structure that aligns all segments of higher education in California, including coordinating planning discussions with the WASC Senior College and University Commission (WSCUC) as well as the other community colleges in California that are not in our system and the community colleges of Hawaii and the Pacific islands currently accredited by ACCJC;
3. Provide Chancellor's Office support to the CEOs as they engage key constituent groups and help coordinate activities during this process;
4. Identify and advocate for resources to ensure an efficient transition;
5. Provide periodic updates to the Board of Governors on progress toward implementation of changes including a progress report at the July 2016 meeting; and
6. Present to the Board of Governors final recommendations on a new structure or agency for accreditation of the California Community Colleges based on the work of the planning groups coordinated by the CEO's, review the formal plan for college transition and bring to the Board of Governors the necessary information for the Board to recommend a new accreditor for the California Community Colleges to be submitted to the U.S. Department of Education for approval.